|  |  |  |  |
| --- | --- | --- | --- |
| **PART I: INFORMATION OF RESEARCH ACTIVITY** | | | |
| Type of Activity: □ Conference □ Seminar □ Workshop □ Publication□ Others (Please specify)**\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| Activity / Project Title | |  | |
| Activity Period | | From: To: | |
| Summary of Activity / Project | | | |
|  | | | |
| **PART II: BUDGET INFORMATION** | | | |
| *\*IAS provides funding support of up to MOP 10,000 for each Research or Junior Research Fellow annually, unspent funds in one financial year cannot be carried forward (carryover) to be spent in the next.* | | | |
| **Activity Expenditure (if applicable)** | | | |
| **Item** | | **Description** | **Amount (MOP)** |
| Speakers | Transportation |  |  |
| Accommodation |  |  |
| Pick-up Services |  |  |
| Meals | Coffee Break |  |  |
| Lunch |  |  |
| Dinner |  |  |
| Promotion (banners, posters, etc.) | |  |  |
| Student Assistance | |  |  |
| Miscellaneous | |  |  |
| **Total Expenditure** | | |  |
| **Project Expenditure (if applicable)** | | | |
| **Item** | | **Description** | **Amount (MOP)** |
| Publication | |  |  |
| Staffing | |  |  |
| Others | |  |  |
| **Total Expenditure** | | |  |

|  |  |
| --- | --- |
| **PART III: INFORMATION OF PRINCIPAL INVESTIGATOR** | |
| PI |  |
| Co-PI  (if applicable) |  |
| Submitted by:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (\*PI/ Rep. Co-PI) / /  (e-signature is acceptable) | |
| **PART IV: FOR OFFICE USE ONLY** | |
| □ Approved  □ Not approved Budget MOP \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Endorsed by:**  Prof. Xingzhong YU  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Director of IAS / / | |

\*Please submit the complete form to IAS via email(*ias.programme@um.edu.mo*) or internal mail(E34-3004).